# POZNAN UNIVERSITY OF TECHNOLOGY



EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM (ECTS)

# **COURSE DESCRIPTION CARD - SYLLABUS**

# Course name

Contracts and negotiations [N2Bud1>UiN]

| <b>Coordinators</b><br>dr inż. Marcin Gajzler<br>marcin.gajzler@put.poznan.pl |                        | Lecturers                         |                          |
|---|------------------------|-----------------------------------|--------------------------|
| Number of credit points<br>2,00   |                        |                                   |                          |
| Tutorials<br>0  | Projects/seminars<br>0 | 5                                 |                          |
| Number of hours<br>Lecture<br>12  | Laboratory classe<br>0 | es                                | Other (e.g. online)<br>0 |
| Form of study<br>part-time  |                        | Requirements elective             |                          |
| Level of study<br>second-cycle  |                        | Course offered in polish          | )                        |
| Area of study (specialization)<br>Structural Engineering                      |                        | Profile of study general academic | с                        |
| Course<br>Field of study<br>Civil Engineering                                 |                        | Year/Semester<br>2/3              |                          |

#### **Prerequisites**

KNOWLEDGE: The student has basic knowledge of investment process management SKILLS: He can obtain information from literature and other sources. He can combine the obtained information SOCIAL COMPETENCES: The student should be aware of the consequences of the decision. He understands the need to learn throughout his working life. He understands the need to cooperate and work in a group

# **Course objective**

Passing knowledge in the field of management and conducting investment process in the field of contracts and negotiations

#### Course-related learning outcomes

Knowledge:

- 1. Knowledge of the principles of managing and conducting the investment process
- 2. Knowledge of basic principles of negotiating and contracting
- 3. Knowledge of legal regulations in the field of industrial and intellectual property protection

Skills:

- 1. Student can manage construction processe
- 2. Student can conduct the negotiation and create the necessary documents to conclude the contract

Social competences:

- 1. Can work independently and cooperate in a team over assigned task
- 2. He is responsible for the accuracy of the results of their work and their interpretation
- 3. Completely complements and extends knowledge

## Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

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Lectures: - a written a test Test, grade scale determined% from: 90 very good (A) 85 good plus (B) 75 good (C) 65 sufficient plus (D) 55 satisfactory (E) below 54 insufficient (F)

## Programme content

Managing and managing the construction process and conducting the investment process in terms of contracts and negotiations: normalization and legal aspect, preparation of contracts, practical aspect of negotiation, FIDIC, negotiation with contractor

## **Teaching methods**

Multimedia presentation

#### Bibliography

Basic Waszczyk, M., & i Ekonomii, W. Z. (2001). KULTUROWE I SPOŁECZNE ASPEKTY ZAWIERANIA TRANSAKCJI W INTERNECIE Budzyński, W. (2009). Negocjowanie i zawieranie umów handlowych, uwarunkowania, ryzyka, pułapki, zabezpieczeniaj Additional

#### Breakdown of average student's workload

|  | Hours | ECTS |
|--|-------|------|
| Total workload   | 50    | 2,00 |
| Classes requiring direct contact with the teacher  | 12    | 0,50 |
| Student's own work (literature studies, preparation for laboratory classes/<br>tutorials, preparation for tests/exam, project preparation) | 38    | 1,50 |